**DECISIONS DELEGATED TO OFFICERS**

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| **Decision title:** | Letting of 33-35 George Street |
| **Decision date:** | 18 January 2024 |
| **Source of delegation:** | Cabinet, on [15 November 2023](https://mycouncil.oxford.gov.uk/ieListDocuments.aspx?CId=527&MId=7520&Ver=4), resolved to:   1. **Delegate authority** to the Executive Director (Development) in consultation with Head of Financial Services / S151 Officer, the Head of Law & Governance and the Deputy Leader (Statutory) – Finance and Asset Management to agree final terms, negotiate the form of documents and enter into lease(s) and ancillary documents required for the letting of 33-35 George Street subject to the requirements of s.123 Local Government Act 1972 being met. |
| **What decision was made?** | To approve the final terms for the letting of 33-35 George Street and enter into a lease, rent deposit deed and alterations letter to JSY Cooperation 15 Ltd (t/a Yori) on a 20 year term. |
| **Purpose:** | Please refer to the report to Cabinet titled ‘[Commercial Property Lettings](https://mycouncil.oxford.gov.uk/documents/s75786/Commercial%20Property%20Lettings.pdf)’ dated 15 November 2023. |
| **Reasons:** | Please refer to the report to Cabinet titled ‘[Commercial Property Lettings](https://mycouncil.oxford.gov.uk/documents/s75786/Commercial%20Property%20Lettings.pdf)’ dated 15 November 2023. |
| **Decision made by:** | Tom Bridgman, Executive Director (Development) |
| **Other options considered:** | Please refer to the report to Cabinet titled ‘[Commercial Property Lettings](https://mycouncil.oxford.gov.uk/documents/s75786/Commercial%20Property%20Lettings.pdf)’ dated 15 November 2023. |
| **Documents considered:** | Confidential Appendix 1 (exempt from publication by reason of commercial confidentiality). |
| **Key or Not Key:** | Key |
| **Wards significantly affected:** | None |
| **Declared conflict of interest:** | None |
| **This form was completed by:**  **Name & title:**  **Date:** | Alex Miller  Transactions Manager  18/01/2024 |

**Approval checklist**

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| ***Approver*** | ***Name and job title*** | ***Date*** |
| **Decision maker** | Tom Bridgman, Executive Director (Development) | 18 January 2024 |

**Consultee checklist**

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| ***Approver*** | ***Name and job title*** | ***Date*** |
| **Senior officer** | Jane Winfield, Head of Corporate Property  C:\Users\jmitchell\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\JEVXX3BB\Jane's signature(4).jpg | 18 January 2024 |
| **Head of Financial Services** | Nigel Kennedy, Head of Financial Services | 18 January 2024 |
| **Head of Law and Governance** | Emma Jackman, Head of Law and Governance | 18 January 2024 |
| **Cabinet Member** | Councillor Ed Turner, Deputy Leader (Statutory) – Finance and Asset Management | 18 January 2024 |